



## SIGNING AGENTS ERRORS AND OMISSIONS APPLICATION

Name \_\_\_\_\_

Address \_\_\_\_\_

Telephone No. \_\_\_\_\_ Email Address: \_\_\_\_\_

**Please note that this is a claims-made policy**

Amount of Coverage:  \$75,000 Per Claim/\$150,000 Aggregate  
 \$125,000 Per Claim/\$250,000 Aggregate

Deductible:  \$500  \$1,000

State(s) and Expiration Date(s) of Current Notary Commission(s) \_\_\_\_\_

Number of Years Experience as a Signing Agent \_\_\_\_\_ Number of Signings Completed \_\_\_\_\_

Have you taken training and/or been certified to handle signing documents for mortgage lenders, title or escrow companies?  Yes  No

Date Training Completed \_\_\_\_\_ Course Name \_\_\_\_\_  
 Certification Date \_\_\_\_\_ By whom \_\_\_\_\_

If you carry Notary Errors and Omissions Insurance, what is the limit? \$ \_\_\_\_\_

Any claims filed against any Notary or Signing Agents Errors and Omissions Insurance or have you been sued for activity in regards to a loan signing?  Yes  No If yes, please explain. \_\_\_\_\_

Criminal background check done?  Yes  No If yes, when? \_\_\_\_\_

Notary or Signing Agents organization memberships or affiliations: \_\_\_\_\_

Do you keep a journal of Notarial acts?  Yes  No

Do you handle closing funds at signings?  Yes  No

**Notice to Applicant — Please read carefully**

**Warranty:** The applicant warrants that the information contained herein is true as of the date this application is executed and understands that it shall be the basis of the policy of insurance and deemed incorporated herein if the Insurer accepts this application by issuance of a policy.

Applicant Signature \_\_\_\_\_

Date \_\_\_\_\_

**Your CNA Surety Agent is:**

\_\_\_\_\_

Address \_\_\_\_\_  
 \_\_\_\_\_ Street

\_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Agent's Code \_\_\_\_\_ — \_\_\_\_\_

**Any person who, with intent to defraud or knowing that he is facilitating a fraud against an insurer, submits an application or files a claim containing a false or deceptive statement is guilty of insurance fraud.**

# Michigan Signing Agent Errors & Omissions Insurance

Notary Public Underwriters is pleased to offer an Errors and Omissions Insurance product specifically designed for notaries who assist with loan closings. Signing Agent E&O Insurance fills the gaps left with a traditional Notary E&O policy, which only provides coverage for the actual notarizations in a loan package.

**Signing Agent E&O Insurance provides coverage for actions such as:**

- Innocent errors or omissions related to signing agent notarial acts
- Incorrectly dating the Right of Rescission
- Missed initials or non-notarized signatures
- Improper corrections made to documents
- Failure to complete the signing on time due to the sole negligence of the signing agent
- Late return of date-sensitive documents

The policy also covers defense costs, subject to policy limits and deductible. Protect yourself with Signing Agent E&O Insurance. Simply complete the application and order form, scan and email or mail the forms with payment to **Notary Public Underwriters**. Upon application approval, your policy will be emailed to you within one business day. If you are purchasing the signing agent course, access will be emailed to you.



## Order Form

\_\_\_\_\_  
Name As You Are Commissioned

\_\_\_\_\_  
Business Name (if applicable)

\_\_\_\_\_  
Street Address/PO Box

\_\_\_\_\_  
City State Zip

\_\_\_\_\_  
Expiration Date (MM/DD/YYYY) Phone Number (XXX-XXX-XXXX)

\_\_\_\_\_  
Email Address

Michigan Signing Agent Errors & Omissions Insurance	
Annual Policy Coverage (Please select a policy)	Annual Premium
\$75,000 Per Claim/\$150,000 Aggregate Limit – \$1,000 Deductible	\$220.00
\$75,000 Per Claim/\$150,000 Aggregate Limit – \$500 Deductible	\$275.00
\$125,000 Per Claim/\$250,000 Aggregate Limit – \$1,000 Deductible	\$366.00
\$125,000 Per Claim/\$250,000 Aggregate Limit – \$500 Deductible	\$458.00

Training & Membership	
Product Description	Price
Signing Agent Training Course	\$89.00
American Society of Notaries (One Year Membership)	\$39.00

*Your application is subject to review and approval. This is a claims-made and reported policy. This policy only covers claims that are both made and reported during the policy period. Signing Agent Insurance is available through CNA Surety and is underwritten by Western Surety Company.*

**Total \$** \_\_\_\_\_

## Signing Agent Training Course

This introductory course provides over four hours of in-depth training on topics such as fundamental notarial practices and requirements, Notary Signing Agent responsibilities, most common documents a borrower signs at a loan closing, and sole proprietorship considerations and tips for working efficiently as a Notary Signing Agent. Includes an examination option for the "ASN Certified" Notary Signing Agent Designation, at no additional cost.



## American Society of Notaries One Year Membership

Join the nation's original professional non-profit association for notaries public in the United States. American Society of Notaries is dedicated to providing its members with education, professional service and technical support; promoting high ethical standards; and increasing public awareness of notaries' valuable contributions.



For More Notary Products & Options Visit Our Website at [www.NotaryPublicUnderwriters.com](http://www.NotaryPublicUnderwriters.com)

## PAYMENT INFORMATION

Check/Money Order Payable to: **NOTARY PUBLIC UNDERWRITERS, INC.**



Name on Card: \_\_\_\_\_ Card No.: \_\_\_\_\_ Expires: \_\_\_\_\_

Billing Address: \_\_\_\_\_

Cardholder's Signature: \_\_\_\_\_ Email Address:\* \_\_\_\_\_

*\*By providing your email address on the order form, you are opting in to receive emails such as order statuses, renewal reminders, law updates and other notary related information.*



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